

To: The Development Planning Manager
Thames-Coromandel District Council
Private Bag, 515 Mackay Street,
Thames 3500

Certificate of Compliance/ Existing Use Certificate Application Form

Office use only

Date received:
Dataworks No:
Application No:
Processing Officer:

Section 139 & 139A of the Resource Management Act 1991

Site information

Site address:

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Legal Description (Lot and DP(S)):

Type of certificate being applied for (please tick whichever is applicable)

Existing Use Certificate Certificate of Compliance

Please fill out the sections below that are relevant to the type of Certificate you are applying for.

Existing Use Certificate

Please provide a description of the use/activity and evidence that would prove the lawful establishment of the use/activity **either** before the rule became operative or the proposed plan was notified, **or** by way of designation (for example extracts from past Council plans, building permits /consents / Council approvals, correspondence, photos, or any type of record - *continue on a separate sheet if necessary*).

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Describe in detail the character, intensity and scale of the effects of the use at present. If the use/activity would now require resource consent, describe in detail how the character, intensity and scale of the effects of the use are the same or similar in character, intensity and scale to those which were apparent before the use/activity required consent (*continue on a separate sheet if necessary*).

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If the use/activity would require resource consent to establish please confirm whether or not the use/activity has been continuous since it required consent. Provide evidence of continuity of use/activity where available (for example company records, photos, or phone bills). If the use/activity has ceased during this time, state the period for which it ceased (*continue on a separate sheet if necessary*).

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Certificate of Compliance

Please provide a description of the use/activity and any relevant information necessary to determine whether the particular proposal or activity complies with the District Plan (*continue on a separate sheet if necessary*).

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Applicant / agent / nominated contact (please circle whichever is applicable)

Name (please print):

Contact details - Address:

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Ph/Mob: Fax no: Email address:

Owner of the land to which the certificate will apply (if different from above)

Owner name (please print):

Contact details - Address:

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Ph/Mob: Fax no: Email address:

Address for service/correspondence - please tick whichever is applicable

Applicant / Agent / Nominated Contact Owner

Please ensure you have attached the following when submitting this application

<input type="checkbox"/> Scaled Plans and Elevations (2 copies).	<input type="checkbox"/> A current Certificate of Title (less than 3 months old).
<input type="checkbox"/> The appropriate application fee - refer to the schedule for Environmental Services Resource Consent Processing Fees.	<input type="checkbox"/> Any information required to allow this application to be adequately assessed. (You may wish to discuss these requirements with Council's Duty Planner before lodging the application).

Signature by or on behalf of the applicant

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(Signature) (Print name) (Date)