



Minutes

of the

Thames Community Board

Ordinary Meeting

Date	17 March 2014
Venue	Council Chamber 515 Mackay Street Thames

Present

S Peters (Chairperson)	GR Simpson PL French	CL Cassidy LG Yates
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In Attendance

Name	Item(s)
Greg Hampton (Area Manager Thames/Coromandel-Colville)	All apart from 5.1(part) and 4.1 (part)
Larissa Doherty (Community Co-ordinator Thames)	All Items
Christine Tye (Strategic Policy Planner/Analyst)	4.1, 5.2
Steve Baker (Chief Financial Officer)	5.1
Matt Busch (Roading Manager)	5.2, 4.1
Jan Armstrong (Legal Support Property Officer)	3.1, 3.2
Ross Ashby (Strategic Planner and Policy Analyst)	2.2

Meeting Commenced 09.04

Adjournments and Absences

Adjournment	Start	Finish	Reason
Chairperson	11.10	11.26	Morning Tea
Chairperson	12.37	13.07	Lunch

Absences

R Simpson
PL French

Start

09.04
11.53

Finish

09.14
14.58

Item

1.1, 1.2 (part)
1.5, 1.6, 3.2, 3.3, 4.2,
6.1, 6.2, 6.3

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1 Meeting Conduct

1.1 Apologies

Resolved

That the Thames Community Board:

1. Receives apologies for DR Connors and SA Goudie for non-attendance, R Simpson for lateness and PL French for early departure.

Moved/Seconded By: Yates/Cassidy

1.2 Public Forum

Peter Wood

- Asked if the land held by the Council is for the good of the community or is it seen as a cash cow to be sold to private interests?
- Notes that the Bright Smile gardens land is not able to be built on because of mine shafts.
- Feels the Thames Accessibility Audit is good value for money.
- Questioned why the Tapu Flat Hall lease and the Deeble land on Lowe Avenue are not on the Action Schedule.
- Advised the Board that the Thames Pensioner Housing Trust had expressed an interest in 2011 to use 200A Mary Street as pensioner units.
- Feels that a new Pool is more important than the Indoor Dry Court Facility.

Thames Heritage Events Board - Maggie Gill and Celia Newby

- Thanked the Board for its support of Heritage Week.

Resolved

That the Thames Community Board:

1. Received the speakers in public forum.

Moved/Seconded By: French/Yates

1.3 Items not on the Agenda

Resolved

That:

1. The following matter requiring urgent attention be added to the agenda.

Item	Description
3.4	Submission to the Tsunami Warning Standard

Reason Not on the Agenda

The item was not known at the time of the Thames Community Board Order Paper close.

Reason Cannot be Delayed

Submissions close 28 March 2014, which is before the next Thames Community Board meeting.

Moved/Seconded By: Simpson/Cassidy

1.4 Conflict of Interest

No conflicts of interest were declared.

1.5 10 February 2014 - Thames Community Board Minutes for Confirmation

As per Council's Standing Orders, the Thames Community Board, must confirm the Minutes of its previous meeting.

Resolved

That the Thames Community Board:

1. Confirmed the following Minutes:
Thames Community Board Minutes - 10 February 2014

Moved/Seconded By: Simpson/Yates

1.6 5 February 2014 - Thames Community Board Workshop Summarised Notes

To provide the summary notes of the workshop held on 5 February 2014 to the Thames Community Board for its confirmation.

Resolved

That the Thames Community Board:

1. Received the summary notes of the Thames Community Board Workshop held on 5 February 2014.

Moved/Seconded By: Simpson/Yates

2 Governance

2.1 Bylaw Review Update

To provide the Thames Community Board with an update on the review of the five significant Bylaws and the paper going to Councils 9 April 2014 meeting.

Key Discussion Points

- The response rate was quite low, with only 34 submissions received on Freedom Camping.
- Freedom Camping, Parking and Dog Control are going to the 9 April 2014 Council meeting.
- The Judicial Review relates to the previous Bylaw review.
- How much footpath space a sign can take up is not defined in the Control of Advertising Bylaw.
- Alfresco dining is a concession on a public place and concession reviews are due 1 July.

Resolved

That the Thames Community Board:

1. Received the report.

Moved/Seconded By: Cassidy/Yates

2.2 Draft 2014/2015 Annual Plan - Thames Community Board Submission

To inform the Thames Community Board of the opportunity to make a submission to the Thames-Coromandel District Council's draft 2014/2015 Annual Plan. A copy of the plan has been distributed to Community Board members separately.

Key Discussion Points

- Deliberations report will come to the Board before the deliberations take place
- General feedback received at market day included a 'one stop shop' for knowing what is happening around Thames and changing Thames from a gateway to a destination.

Resolved

That the Thames Community Board:

1. Received the report.
2. Confirmed its submission to the draft 2014/2015 Annual Plan as follows:

Point One

That the Board supports retention of the Kopu to Kaiaua leg of the Hauraki Rail Trail project in the Annual Plan and recommends that Council retain the \$1m in preparation for another application to go to the Lotteries Commission for the remaining funding in August 2014.

Reason

To confirm that the Thames Community Board supports the project going ahead.

Point Two

That the Fees and Charges for Thames Halls Storage Hire be amended to '\$2 per month per m3, with one month being the minimum charge'.

Reason

The current fee of \$5 per square metre is not specific enough.

Point Three

That the Fees and Charges for Thames Airfield include wording stating that the \$10 landing fee also covers micro lights.

Reason

For clarification purposes.

Moved/Seconded By: French/Simpson

3 Local Activities: Policy/Levels of Service Operational

3.1 Proposed Electricity Reticulation and Easement - The Booms Ave to Bowen Place - Thames

For consideration and recommendation to Council to approve the reticulation and easement in gross to Powerco over the recreation reserves comprised in SA61C/593, SA51A/726 and SA61C/618 located between The Booms Avenue and Bowen Place to provide an electricity supply to Lot 2 DPS80944.

Key Discussion Points

- There will be minimum disruption to the public.
- There will also be conditions on the resource consent.

Resolved

That the Thames Community Board:

1. Received the report.
2. Recommends to Council to approve the reticulation and easement in gross to Powerco over the Recreation Reserves comprised in SA61C/593, SA51A/726 and SA61C/618 located between The Booms Avenue and Bowen Place to provide electricity supply to Lot 2 DPS80944, subject to the following conditions;
 - a) cables are thrust underground to a minimum depth of one (1) metre,
 - b) cable locations are marked,
 - c) no damage occurs to existing Council infrastructure or plantings,
 - d) if damage does occur, the Contractor to re-instate at their cost, with prior approval to the site confirmed by Council's Parks Contract Manager.
3. All costs associated with installation and easement legalisation will be met by Powerco.

Moved/Seconded By: Yates/Cassidy

3.2 Lease - Right of Renewal - The Supported Life Style Hauraki Trust

For consideration and recommendation to Council to approve, in retrospect, a right of renewal of lease between the Thames-Coromandel District Council (the Council) and The Supported Life Style Hauraki Trust (the Trust) for the recreation reserve located at 712A Mackay Street, Thames for a further term of five (5) years at the community rental of \$350.00 plus G.S.T per annum plus outgoings plus G.S.T, commencing 20 December 2012.

Key Discussion Points

- Council has the delegated authority to approve the lease.

Resolved

That the Thames Community Board:

1. Received the report.
2. Recommends to Council to approve a right of renewal to The Supported Life Style Hauraki Trust, providing a legal right of exclusive possession of the premises located at

712A Mackay Street, Thames

Term: 5 years

Commencement: 20 December 2012

Final Expiry: 19 December 2017

Rental: \$350 + g.s.t plus outgoings plus g.s.t

Rent Review: Not Applicable

Moved/Seconded By: Simpson/Yates

3.3 Request from Totally Thames to Retain Grant Funding

To obtain approval for Totally Thames to retain the 2013/2014 grant of \$1,000 for the 2013 Wearable Arts event that was cancelled.

Key Discussion Points

- The funds were spent in good faith before the event was cancelled.
- The Board requests that Totally Thames to be told that they would be welcome to apply for a grant in the 2014/2015 year.

Resolved

That the Thames Community Board:

1. Received the report.
2. Approved the retention of the \$1,000 grant by Totally Thames for the cancelled 2013 Wearable Arts event as the Board accepts that the funds were spent appropriately.

Moved/Seconded By: Yates/Simpson

3.4 LATE - Submission to the Standard for the use of Sirens in Tsunami Warnings

To present the submission from the Thames Valley Emergency Operating Area to the Standard for the use of Sirens in Tsunami Warnings for the Thames Community Board to consider submitting in support.

Key Discussion Points

- The Board had been briefed on the 'Standard for the use of Sirens in Tsunami Warnings' consultation at the workshop on 11 March 2014.

Resolved

That the Thames Community Board:

1. Received the report.
2. Submits to the 'Standard for the use of Sirens in Tsunami Warnings' consultation in support of the submission from the Thames Valley Emergency Operating Area.

Moved/Seconded By: Simpson/Cassidy

4 District Activities: Local Input Policy/Levels of Service

4.1 Thames Accessibility Audit Report

For the Thames Community Board to receive the Thames Accessibility Audit Report and confirm its use to inform forward work programmes.

The Thames Accessibility Audit project sits under the Council's Disability Strategy.

Key Discussion Points

- Footpath construction for 2014/2015 has been programmed.
- Concern was raised about the yellow barriers outside the Toyota plant. CCS Disability Action have investigated and the issues are being addressed.
- The Board were impressed with the report from CCS Disability Action.
- CCS Disability Action have funding to undertake a counting study on pedestrian use and use of mobility aids and the outcome will come back to the Board.
- The Board determined to workshop the Audit as a whole in the future.

Resolved

That the Thames Community Board:

1. Received the report.
2. Received the Thames Accessibility Audit Report.
3. Confirmed that the Thames Accessibility Audit Report be used to inform forward work programmes of the Council, subject to further approval by the Thames Community Board through project definitions.

Moved/Seconded By: French/Simpson

4.2 2013-2014 Local Roothing Project Definition -Thames Street Furniture Renewals

For the Community Board to review, comment on and approve the Local Roothing project definition for Thames Street Furniture Renewals in the 2013/2014 financial year.

Key Discussion Points

- Future projects such as the provision of cycle racks could be managed through the proposed T'Art Up Thames programme.

Resolved

That the Thames Community Board:

1. Received the report.
2. Approved the local rooding project definition for the 2013/2014 financial year for Thames - Street Furniture Renewals of \$7,909.00 to be spent on the provision of cycle racks in the Thames township.
3. Delegates authority to the Area Manager, Member Cassidy and the Community Board Chair to approve the final design and location of the cycle racks.

Moved/Seconded By: Yates/Cassidy

5 District Activities

5.1 Council Reserves - February 2014 Community Board Update

To provide the Board with information about Council's financial reserves relating to local activities, their purpose, along with any restrictions that may exist as to what they may be used to fund.

Key Discussion Points

- Steve Baker, Chief Financial Officer, presented to the Board and tabled the balances of the current reserves.
- There are rules around what Council reserves can be used for generally and the Thames Urban General Purpose Reserve Account (TUGPRA) has specific rules relating to it.
- It was suggested by the Chief Financial Officer that the Board could workshop the level retained earnings should be maintained at and what an appropriate use would be.
- The Chief Financial Officer suggested that retained earnings could be used to smooth out any spikes in rates.
- There is no interest credited to any financial reserves apart from TUGPRA.
- Reserves are almost entirely generated by previous ratepayers.
- The Board have requested a report from Finance on the movements in the reserves over the last five years and will then consider a policy directing appropriate use and maintenance levels.

Resolved

That the Community Board:

- 1 Receives the report.

Moved/Seconded By: French/Yates

5.2 Confirmation of Thames Accessibility Improvements Work Programme

For the Thames Community Board to endorse footpath and access improvement work programmes, developed following identification through the Thames Accessibility Audit.

Key Discussion Points

- The forward work programme was on hold until the Thames Accessibility Audit was carried out
- Items 9, 12, 13, 23 and 30 from the Audit identified as the works to be undertaken in the 2013/2014 year.
- The Board to workshop the priorities for 2014/2015.
- Need to investigate item 49 - offset the fence 1.2m from the back of kerb at all pedestrian crossing points, including the pedestrian crossing on Pollen Street, between Sealey Street and Mary Street further.

Resolved

That the Thames Community Board:

1. Receives the report.
2. Approves the 2013/2014 Thames footpath construction programme.
3. Endorses the implementation of Accessibility Audit report recommendations (other than footpath construction) through various local and district transportation work programmes, with the exception of item 49 (offset the fence 1.2m from the back of kerb at all pedestrian crossing points, including the pedestrian crossing on Pollen St, between Sealey Street and Mary Street). Further investigation to be undertaken in relation to Item 49.

Moved/Seconded By: Simpson/Cassidy

6 Reports

6.1 March 2014 - Thames Community Board Action Schedule

To provide an update on the Thames Community Board Action Schedule.

Key Discussion Points

- Leasing 200A Mary Street - Staff to ascertain a 'ball park' cost for a non-complying resource consent that would be required to use the building as a residence. Ensure the property is included on the list for possible disposal. It was suggested that it could be a storage and ancillary use facility for the Civic Centre or Wintec buildings.
- Thames Reserve Management Plans - The process for undertaking the review has been mapped out and is expected to take a year to complete.

Resolved

That the Thames Community Board:

1. Receives the report.

Moved/Seconded By: Cassidy/Yates

6.2 Thames Community Board - Work Programme Report

To provide the Thames Community Board with the updated March 2014 Work Programme.

Key Discussion Points

- Healthy and Safe Communities - Emergency Welfare Management - A briefing from the Thames Valley Emergency Operating Area team on the Boards role in a Civil Defence event to be organised.
- Roads and Footpaths – Local Transportation - Car Parking - A final decision on the development of the Mackay Street Car Park land needs to be made.

Resolved

That the Thames Community Board:

1. Received the report.

Moved/Seconded By: Simpson/Cassidy

6.3 Members' Reports

To receive an update from the members of the Thames Community Board on activities since the 10 February 2014 meeting.

CL Cassidy

- Commended the Community Development Officers efforts in making MindSports a successful event.
- Involved in organisation of the Surf to Firth marathon, that unfortunately didn't take place due to adverse weather.

- Attended the i-SITE governance seminar in Hamilton.
- Responded to CBD tidiness complaints with site visits with complainant.
- Attended the ANZAC Day committee meeting.

LG Yates

- Involved in Kopu Structure Concept Plan meetings
- Letter has been sent to Stephen Hemsley regarding the potential Misaki Town visit.

GR Simpson

- Involved with Hauraki Safety Network.
- Initial discussions have been had about a new Board for the Disability Resource Centre and clustering social services in the area.
- Heritage Events Trust for Heritage Festival
- Co-hosted the first gathering of the Heritage Asset Group/Museums Group with a view to creating a Trust.
- Attended Business After Five
- Attended the Age Concern Board meeting.
- Attended Children's Day and the Waitangi Day celebrations
- Involved with MindSports in the periphery.

S Peters

- Enjoyed the MindSports event.
- Impressed with the presentation on the Kopu Structure Concept Plan.
- Attended the Project Team meeting for the Indoor Dry Court Facility.

PL French - notes tabled prior to his departure

- 11 February - Coromandel/Colville Community Board meeting.
- 12 February - Council workshop and interview for the Infrastructure Manager position
- 13 February - FAR review workshop, Mayor Plus meeting regarding Long Term Plan and Whangamata Community Board meeting.
- 17 February - Economic Development Committee meeting and workshop regarding Coromandel Harbour development.
- 18 February - Richmond Street resident regarding road reserve issues, Te Korowai representatives catch up and TVEOA draft plan discussions workshop.
- 19 February - Infrastructure Committee meeting.
- 24 February - Whangamata Community Board workshop regarding District Plan.
- 26 February - Council meeting and workshop on District Plan.
- 10 March - Meeting with Sports Facilities Funding Committee and Chris Lux regarding District Plan issues.
- 11 March - Discussion regarding Hauraki Treaty Settlement in regard to Thames reserves and Thames Community Board workshop.
- 12 March - Council meeting.
- 14 March - Photo opportunity at the new Welcome to Thames sign.
- 15 March - Opening of Archive Building.

Resolved

That the Thames Community Board:

1. Received the Members' Reports.

Moved/Seconded By: Simpson/Yates

Meeting Closed at 14.58

The foregoing Minutes were certified as being a true and correct record of the meeting of the Thames Community Board held on 17 March 2014.

Chairperson _____ Date _____