

Outdoor dining and outdoor display FAQs



Frequently asked questions

1. Do I need a licence to display goods or put out tables and chairs in front of my restaurant?

Yes you will need a licence if you wish to occupy a public space.

2. How much space can I occupy?

You must allow a 1.5 meter clear area from the edge of the proposed area and the roadside kerb and you may not exceed the boundary points of your premises.

3. Can I serve alcohol in the proposed outdoor area?

You will need to ensure the proposed area is included in your alcohol licence application. If you have an existing alcohol licence you will need to apply for a variation if you want to allow alcohol to be consumed in the public space.

4. How will you know what my approved area is?

Once you have applied for a licence our compliance team will come and measure the proposed area and place small studs indicating the area.

5. How much does it cost to occupy the footpath?

There is an annual application fee of \$100 plus \$40 per square metre lease fee. If you apply in 2017 the lease fee will be waived for the first year.

6. How long is the licence valid for?

The licence is issued for one year.

7. What if my licence details change?

Please advise Council of changes to the licensee or business details.

8. How do I renew my licence?

We will send out a renewal reminder notice one month before the licence is due to expire.

9. How do we transfer the licence?

Licences are not transferable. If there is a new business owner they will be required to apply for a new licence.

10. How do I apply for an outdoor dining and outdoor display licence?

Download the application from:
www.tcdc.govt.nz/outdoordininganddisplays
Or you can pick up an application from any of our area offices.

If you have any other questions please contact our customer services customer.services@tcdc.govt.nz