



Minutes

of the

Thames Community Board

Ordinary Meeting

Date	5 May 2014
Venue	Council Chamber 515 Mackay Street Thames

Present

S Peters (Chairperson)	GR Simpson	CL Cassidy
	DR Connors	PL French
	SA Goudie	LG Yates

In Attendance

Name	Item(s)
Greg Hampton (Area Manager Thames/Coromandel-Colville)	All Items
Larissa Doherty (Community Co-ordinator Thames)	All Items
Derek Thompson (Parks Contracts Manager)	3.3
Katina Conomos (Strategic Planning Team Manager)	5.1, 5.2, 5.3, 2.1
Christine Tye (Strategic Policy Planner/Analyst)	5.3
Ross Ashby (Strategic Planner and Policy Analyst)	2.1
Simon Stephens (Programme Manager)	3.1

Meeting Commenced 09.01

Adjournments and Absences

Adjournment	Start	Finish	Reason
Chairperson	10.41	10.55	Morning Tea
Chairperson	12.45	13.15	Lunch

Absences	Start	Finish	Item
GR Simpson	09.01	09.07	1.1, 1.2 (part)
S Goudie	12.37	12.38	2.1 (part)
PL French	12.25	12.45	2.1 (part)

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1 Meeting Conduct

1.1 Apologies

Resolved

That the Thames Community Board:

1. Receives the apology from GR Simpson for lateness.

Moved/Seconded By: Connors/Yates

1.2 Public Forum

Item 3.3 Hauraki Terrace Playground - Greg Pilcher and pupils, Thames South School

- Current playground meant for use by children up to seven years old.
- The children have done a needs analysis and researched the options.
- Their chosen equipment will provide for all age groups.
- Would also like benches for seating, a concrete path for when it is wet, a slide and a water fountain.
- The children would like different equipment from what is available in other parts of the town.
- The project is part of a wider initiative about developing good community habits.
- Looking at developing Jacobs Ladder as the school use it every other day.
- Could be developed incrementally based on when funding is available.

Item 5.2 Bylaws Review - Adrian Catran

- Tabled aerial view of Burke Street Reserve showing proposed off leash dog exercise area.
- Area currently has no structures on it apart from the Michael Smither sculpture.
- Queried the status of the land and the boundary.
- Owners must carry a lead at all times by law.
- There is very clear line of sight so if required the dogs can be put on a lead.
- Feels it is important that there are areas where dogs can roam completely free, but would consider a 'dog bypass' option.
- Current off leash areas are Hauraki Terrace, Kuranui Bay and Tararu Beach. Would suggest replacing Kuranui Bay with Burke Street.
- Also suggested the area behind Richmond Villas as a designated dog exercise area.

Deborah McDonald Brown - Thames Society of Art

- Thanked the Board for its support of the Thames Art Festival
- Would like to publicly thank the following TCDC staff - Andrew Mehrrens (Communications and Marketing Officer), Marlene Perry (Community Development Officer), Derek Thompson (Parks Contract Manager) and Leigh Robcke (District Plan Manager) for their assistance.
- Planning for the third festival is well under way.
- The theme for this year is Steam Punk - Victorian invention coupled with a sci-fi future.
- Important that art is considered an asset not just a cost.
- Suggests that when building infrastructure that art is designed into it.

- Feels that the Council should consider having an Art Strategy.

John Isdale - Heritage New Zealand

- Tabled photographs of the newly installed stop sign at the end of Cochrane Street.
- Would prefer it to be a heritage sign seeing as it is in the heritage zone.

John Isdale

- Tabled photographs relating to the Underfoot Gallery painting.
- Supports the painting of the Underfoot Gallery generally.
- Concerned that art is now appearing on the vertical, not just underfoot.
- Feels that the painted street furniture is detracting from the heritage area at Victoria Park.
- Does not feel that the use of those colours supports the operative District Plan.

Carl Jensen and Peter Ganley - Thames Sailing Club

- Tabled a document regarding the Thames Wharf, Marina and Hard Stand.
- Requests the support of the Board in keeping the facility usable.
- It was noted that a Thames Harbour Committee has been established by the Board.
- The Club has over 200 members at present.
- The Club intends to stay in its current location and doesn't feel there is anywhere else to re-establish.
- It was noted that the importance of the area has been highlighted to the Office of Treaty Settlements.

Andrea McCartney - Valley Education and Training Enterprises Ltd (VETEL)

- Tabled information on what VETEL offers.
- VETEL is a private education facility based in Kopu that provides a service for second time learners.
- Also operates a small office in Whitianga and Coromandel have that they set up there.
- Try to look after the whole person, not just provide training.
- The programmes are free for the students.
- Operates a pick-up service as there is a lack of public transport in the area.
- Developing the trade training area.
- Seeking Advisory Board members.

Resolved

That the Thames Community Board:

1. Receives the speakers in public forum.

Moved/Seconded By: Peters/French

1.3 Items not on the Agenda

There were no items not on the agenda.

1.4 Conflict of Interest

No conflicts of interest declared.

1.5 17 March 2014 - Thames Community Board Minutes for Confirmation

As per Council's Standing Orders, the Thames Community Board, must confirm the Minutes of its previous meeting.

Resolved

That the Thames Community Board:

1. Confirms the following Minutes:
Thames Community Board Minutes - 17 March 2014

Moved/Seconded By: Yates/Simpson

1.6 11 March 2014 - Thames Community Board Workshop Summarised Notes

To provide the summary notes of the workshop held on 11 March 2014 to the Thames Community Board for its confirmation.

Resolved

That the Thames Community Board:

1. Receives the summary notes of the Thames Community Board Workshop held on 11 March 2014.

Moved/Seconded By: French/Connors

2 Governance

2.1 Summary of Submissions to the Draft 2014-2015 Annual Plan

To seek Community Board recommendations, on submissions received, in advance of the Council's deliberations of the 2014/2015 Annual Plan.

Key Discussion Points

- The staff recommendations and reasons for recommendations for the submission points related to the Thames Community Board area were tabled.
- 1 - Youth Safety
The mentor programme and youth awards are picked up under the District activity. Suggested that Councils Street Lighting Policy be referenced in the reason for the recommendation.
Include that the Thames security cameras system is being reviewed.
- 2 - Fluoridation of Water supply
No change to staff recommendation or reason.
- 3 - Replacement of Hauraki Terrace Playground
Thames Community Board has approved funding through an existing 2013/2014 budget so no change required to the 2014/2015 Annual Plan.
- 4 - Sporting Facilities in Thames
Add in 'Community Board and Councils approval..' to the staff recommendation.
- 5 - Placemakers Site
Add to the reason that the Thames Community Board is assisting with examining relocation options for the Thames i-SITE.
- 6 and 7 are from the Thames Community Board.
- 8 - Thames Public Conveniences
It was noted that the budget for the Grahamstown toilets is being carried over so it will allow both Grahamstown and Porrit Park toilets to be upgraded in 2014/2015. The resited toilet will still function as a travellers facility.
There would be a clear access way to the relocated toilet from the roadside.
There would also be signage directing motorists to park in the shoppers carpark.
- 9 - Local Transportation, Pollen Street, Thames
It has been confirmed that there are no legal issues with reversing into angle parks. Ensure that work is undertaken in conjunction with Thames Disability Audit findings.
- 10 - Local Transportation - Thames - Car Parking Seal for Thames Contract Bridge Club, Brown Street
The Board supports \$14,483 for eight parks, with one as a disabled car park.
It would provide parking for other users of a busy area so it would need to be made clear that they would be public car parks not exclusively for the Bridge Club.
- 11 - Thames Coast Road Widening
No change to staff recommendation or reason.

- 12 - Service Level Agreement with Thames Community Centre
No change to staff recommendation or reason.
- 13 - Grant to the Coromandel Heritage Trust
Note that the Board feels that if any funding is provided that it would be from a District budget as the Family History and Research Centre and Archive benefit the District as a whole.
It was noted that Board Member Simpson is working with staff on an umbrella Trust for all museums/heritage assets (including the Family History and Research Centre and Archive) in Thames.

Resolved

That the Thames Community Board:

1. Receives the report.
2. Provides the following recommendations for each of the submission points, for Council's consideration:
 - 1 - Youth Safety
That Councils Street Lighting Policy be referenced in the reason.
Include that the Thames security cameras system is being reviewed.
 - 2 - Fluoridation of Water supply
No change to staff recommendation or reason.
 - 3 - Replacement of Hauraki Terrace Playground
Thames Community Board has approved funding through an existing 2013/2014 budget so no change required to the 2014/2015 Annual Plan.
 - 4 - Sporting Facilities in Thames
Add in 'Community Board and Councils approval..' to the staff recommendation.
 - 5 - Placemakers Site
Add to the reason that the Thames Community Board is assisting with examining relocation options for the Thames i-SITE.
 - 8 - Thames Public Conveniences
Add to reason that the resited toilet will still function as a travellers facility and that there would be a clear access way to the relocated toilet from the roadside.
Add to reason that there would also be signage directing motorists to park in the Shoppers Carpark.
 - 10 - Local Transportation - Thames - Car Parking Seal for Thames Contract Bridge Club, Brown Street
The Board supports \$14,483 for 8 parks, with one as a disabled car park.
It would provide parking for other users of a busy area so it would need to be made clear that they would be public car parks not exclusively for the Bridge Club.
 - 11 - Thames Coast Road Widening
No change to staff recommendation or reason.

12 - Service Level Agreement with Thames Community Centre
No change to staff recommendation or reason.

13 - Grant to the Coromandel Heritage Trust
Note that the Board feels that if any funding is provided that it should be from a District budget as the Family History and Research Centre and Archive benefits the District as a whole.

Moved/Seconded By: Cassidy/Simpson

3 Local Activities: Policy/Levels of Service Operational

3.1 Thames Sports Facilities - Project Update

To present a project update for the Thames Sports Facilities project to the Thames Community Board.

Key Discussion Points

- Simon Stephens, Programme Manager tabled an update on the Business Case Structure and Project Work Flow diagrams for both the Thames Indoor Facility and the Skatepark.
- A full report on the Skatepark will come to the 9 June 2014 meeting seeking Board approval.
- A full report and Business Case on the Thames Indoor Sports Facility Project will come to the 9 June 2014 meeting seeking Board endorsement and would then go to the 25 June 2014 Council meeting for approval.

Resolved

That the Thames Community Board:

1. Receives the report.

Moved/Seconded By: Cassidy/Yates

3.2 Approval for Further Works on Underfoot Gallery

To present to the Board a design for inclusion in the Underfoot Gallery at the Victoria Park Bollards end of the Coastal Walkway for its approval.

Key Discussion Points

- Concern was expressed about part of the footpath being on an incline and the possibility of slipping.

Resolved

That the Thames Community Board:

1. Receives the report.
2. Approves the Jan Morrison design submitted by the Thames Society of Art for inclusion in the Underfoot Gallery at the Victoria Park Bollard end of the Coastal Walkway.

Moved/Seconded By: Simpson/Yates

3.3 Hauraki Terrace Playground

To brief the Board on;

- The condition of Hauraki Terrace Playground and,
- To request the reallocation of a portion of the Thames Parks - Minor Projects budget in the 2013/2014 financial year for the rebuild of the Hauraki Terrace Playground.

Key Discussion Points

- The playground has been identified for replacement previously.
- The Board would like to involve local suppliers where ever possible whilst meeting Playground Standards for design and manufacture.
- A rubbish bin could be provided using the District litter budget at a cost of \$300 installed and \$45 servicing per month.
- It is intended that Council staff have a working bee to help keep the costs down.
- The Board requests that a letter of congratulations be sent to the students recognising their efforts.

Resolved

That the Thames Community Board:

1. Receives the report.
2. Approves the allocation of the unused portion of the Thames Minor Parks Project budget (approximately \$45,000) for the replacement of the Hauraki Terrace Playground.
3. Approves Officers to consult with Thames South School and other interested parties to confirm the final selection of equipment.
4. Approves Officers to undertake the purchasing and construction of the new playground.

Moved/Seconded By: Connors/Goudie

4 District Activities: Local Input Policy/Levels of Service

No items received.

5 District Activities

5.1 Freedom Camping Bylaw

For the Thames Community Board to provide input into the development of the new Freedom Camping Bylaw.

Key Discussion Points

- A list of sites to consider for prohibition and/or restriction is not available for consideration at this meeting.
- The Board would need to call an extra ordinary meeting before 21 May 2014 to be able to provide its feedback to Council.
- All road reserves are available for freedom camping unless prohibited.

Resolved

That the Thames Community Board:

1. Receives the report.
2. Holds an extra ordinary meeting for the express purpose of considering sites in the Thames Community Board area for prohibition and/or restriction from Freedom Camping before the 21 May 2014 Council meeting.

Moved/Seconded By: Goudie/Simpson

5.2 Bylaws Review

To seek Community Board input and recommendations to a review of three Council bylaws: Parking Control; Control of Advertising; and Dog Control.

Key Discussion Points

- Drafts for consultation for Dog Control and Control of Advertising Bylaws tabled.
- The parking control bylaw review is not proceeding at this stage..
- The structure of the Bylaw documents have been changed with the Policy Statement now at the front.
- Suggested that the off lead times in the Dog Control Bylaw are not clear enough.
- Offences are not required to be included in the Dog Control Bylaw. Suggested that they could be included as a schedule/attachment with a reference to the fees and charges being in the Annual Plan or Ten Year Plan.
- Suggested that Hauraki Terrace Reserve be removed from the schedule as a dog off lead area.
- Noted that the prohibition of dogs on Pollen Street has been removed.
- The Control of Advertising Bylaw now includes a lot of definitions.
- Section 811 of the Control of Advertising Bylaw terminology has been changed to reflect the District Plan.
- Alfresco dining limitations need to be made clearer (e.g the use of sandwich boards and how much of the footpath can be utilised).
- Supports Burke Street as an off lead dog exercise area.

- A letter from Ken and Sandy Brokenshire regarding dog control requirements on the Thames Coastal Walkway was tabled via Member Cassidy and will be passed on to the Community Environment Group.

Resolved

That the Thames Community Board:

1. Receives the report.
2. Endorses the revised bylaws to Council with the following comments made:
 - Dog Control Bylaw
Schedule 2 - Dog Exercise Areas - that the off lead times be made clearer.
Schedule 2 - Dog Exercise Areas - Thames - add 'and reserves' to the text.
Suggest that the list of offences be included as an attachment/schedule to the Bylaw.
 - Control of Advertising Bylaw
803 - Definitions and Interpretation - remove the last sentence for Visitor Accommodation.
806.4 Sandwich Board Signs - it is not clear enough that premises can't have both alfresco dining and a sign out.
806.4 Sandwich Board Signs - make the minimum clear footpath space clearer.
Make the penalties attached to offences clearer.
Suggest consideration be given to how protester placards should be dealt with.
3. Noting specific Dog Control Bylaw items for consultation as follows:
 - Schedule 2 - Dog Exercise Areas - Thames - Reserves
Whether the Hauraki Terrace and Kuranui Bay Reserves should remain as off lead areas
Whether the Burke Street Reserve should be considered as an off-lead area.
4. Notes that the Parking Bylaw was not included in the review.

Moved/Seconded By: Cassidy/Connors

5.3 Growth Projection Review

To present the Community Board with work undertaken to develop growth projections for the District's resident population, dwellings and rating units, which will inform the Council's 2015 Long Term Plan processes.

Key Discussion Points

- It was noted that the growth projections are based on historic trends.
- The growth projections help inform the Long Term Plan.

Resolved

That the Thames Community Board:

1. Receives the report.

Moved/Seconded By: French/Connors

6 Reports

6.1 May 2014 - Thames Community Board Action Schedule

To provide an update on the Thames Community Board Action Schedule.

Key Discussion Points

- WINTEC Building, Library Building Repairs and Thames War Memorial Civic Centre - A preliminary report on the buildings has been received from Team Architects. The structural reports on the Library and WINTEC Buildings have been reviewed. The report on the Library appears very heavy handed so a new budget for simpler repairs to address weather tightness will be prepared. It is suggested that the Library Building is fit for purpose once some basic functional issues are addressed. The WINTEC Building will either need major repair or full replacement of the first floor. WINTEC have recently trialled using the Civic Centre kitchen for a catering course.
- Hauraki Rail Trail - Route specifications for Kaiaua to Kopu being completed. Once the route has been plotted then accurate costings can be done. The Thames terminus signage needs to be reconfigured to the new Hauraki Rail Trail specifications.
- Pak n Save Pram Crossing - Status of the project to be checked with the Roding Team.
- Upgrading the town security cameras - The Airfield camera system has been removed and will be returned to the Area Office. Reconditioning of the town cameras will cost approximately \$3500. Community Development Officer to liaise with Police around an appropriate place to house the equipment in the future. The Thames Coromandel Community Safety Trust is wanting to gift the two numberplate cameras to the Board.
- Review waiving of resource consent fees (generally for not for profit organisations) - Area Manager to refer back to the Strategy Team. Remove from action schedule.
- Sister City Misaki Town - The budget for the delegation was removed from 2013/2014 at the March budget review. We are waiting on a response to the request for further information from the Misaki Town Council before this can be progressed.
- Leasing 200A Mary Street - There is an interested commercial tenant and a proposed lease is being drafted.
- Thames Accessibility Audit - Roding Team to confirm what works are to be undertaken from the Audit.
- Properties Strategy Project - A report is going to Council to recommend the process and policy for disposals.
- Add Thames Connect to the Action Schedule.

Resolved

That the Thames Community Board:

1. Receives the report.

Moved/Seconded By: Simpson/Goudie

6.2 May 2014 - Thames Community Board Non-notified Resource Consent Schedule

To inform the Community Board of resource consent applications that are referred to it.

Key Discussion Points

- Member Cassidy didn't receive the Additions to Historic Holy Trinity Church consent for comment.

Resolved

That the Thames Community Board:

1. Receives the report.

Moved/Seconded By: Connors/Yates

6.3 Thames Community Board Elected Members Reports - May 2014 update

1 Purpose of Report

To receive an update from the members of the Thames Community Board on activities since the 17 March 2014 meeting.

Key Discussion Points

- DR Connors

Date	Meeting/Event/Issue	Comments
8 March 2014	International Women's Day	Guest speaker at Zonta Fundraiser Breakfast at Thames Club
14 March 2014	Coromandel FM	Pre-recorded promotional ads for the Thames Heritage Festival
14 March 2014	Tararu Cultural Centre Management Committee	A partnership agreement between Council (as the building owner) Thames Society of Art and Thames Music and Drama (as leasees) is being drawn up
28 March 2014	Thames Music Groups Lunchtime Concert - The Sisters	Great to see local talent given the opportunity to perform as well as hosting semi-professional performers from around the country
31 March 2014	Community Profile Training	Explanation on the usefulness of the statistics developed for the TCDC region from the last Census and how to access it. Great tool available to the public on TCDC website.
1 April 2014	Thames Arts Festival Meeting	Decided on Steam Punk as theme, focus of core events and quality. Funding applications to start soon.
2 April 2014	First public meeting on a Thames specific campaign against alcohol	This was hosted by Rachel Harrison from the Hauraki Family Violence Intervention

	fuelled family violence	Network. Good public support.
7 April 2014	Met with Area Manager and Paul Davies	Catch up regarding Tapu Hall history and agreements
8 April 2014	Tapu Flats Hall Committee Meeting	Explained hold up with the MOU. They requested some security for the near future by means of a SLA with Council.
8 to 11 April 2014	Satellite productions	Worked with Thames i-SITE to find personalities that would be suitable for a TV documentary series called 'Neighbourhood'. This has 35 episodes that celebrate cultural diversity in our communities - screens on TV1.
10 April 2014	Second Meeting - It's Not OK Campaign	'Champions' from the Paeroa campaign shared their stories and successes. Those present were asked to declare their level of involvement going forward and a Working Group has now been established.
11 April 2014	Thames Youth Forum	Updated them on the Skatepark project and Council youth initiatives (Mentor Programme and Youth Engagement)
14 April 2014	Thames South School - Room 2	Spoke to Mr Pilcher and students about the Annual Plan submission process. Offered advice about what to expect at the hearing.
16 April 2014	Heritage - Hauraki Coromandel Meeting	Took up offer to assist Destination Coromandel populate a heritage section on their website.
17 April 2014	Tararu Cultural Centre Management Committee	Pest problems - rates and wasps (RFS to TCDC). Safety issues with front entrance ramp - will be designed and replaced shortly.
23 April 2014	Totally Thames Meeting	Trolley Derby went well; working on Wearable Arts for end of year.
23 April 2014	Thames i-SITE Committee Meeting	Concerned about lack of involvement in future planning (DC and TCDC) Working on Strategy and Business Planning.
25 April 2014	ANZAC Day Parade	Laid wreath for Council
	Meeting with Area Manager	To discuss the way forward with regards to the effective and efficient management and promotion of the Thames Civic Centre. It was decided that this should go out for Expressions of Interest shortly.

- CL Cassidy
Reported that the -SITE Committee are feeling frustrated about their future being talked about without their involvement. The Chairman and the Manager need to be briefed on Team Architects suggestions

Went to NZRA conference in Nelson on bike tracks.
- LG Yates
Concerned about the provision of a safe crossing from the township side of the State Highway to the Hauraki Rail Trail. Tabled an aerial showing a proposed crossing site and signage.

Resolved

That the Thames Community Board:

1. Receives the report.

Moved/Seconded By: Peters/Yates

Under Standing Order 3.3.7 the Thames Community Board agreed to extend the meeting past the six hour duration.

Resolved

That the Thames Community Board:

1. Extends the meeting time past the six hour duration, until the conclusion of its business.

Moved/Seconded By: Yates/Connors

Meeting Closed at 15.30

The foregoing Minutes were certified as being a true and correct record of the meeting of the Thames Community Board held on 5 May 2014.

Chairperson _____ **Date** _____