



Minutes

of the

Thames Community Board

Ordinary Meeting

Date 9 June 2014
Venue Council Chamber
515 Mackay Street
Thames

Present

S Peters (Chairperson) GR Simpson LG Yates
DR Connors PL French
SA Goudie

In Attendance

Name	Item(s)
Greg Hampton (Area Manager Thames/Coromandel-Colville)	3.1(part), 5.2, 6.1, 6.4
Larissa Doherty (Community Co-ordinator Thames)	All Items
Simon Stephens (Programme Manager)	3.1
Sam Edlin (Roading Engineer)	4.1, 5.1

Meeting Commenced 09.02am

Adjournments and Absences

Adjournment	Start	Finish	Reason
Nil			

Absences	Start	Finish	Item
SA Goudie	9.02	9.05	1.1, 1.2
PL French	10.38	11.01	5.2, 6.1, 6.2, 6.4

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1 Meeting Conduct

1.1 Apologies.

Resolved

That the Thames Community Board:

1. Receives apologies from CL Cassidy for non-attendance and PL French for early departure from the 9 June 2014 meeting.
2. Receives an apology from DR Connors for non-attendance at the 21 July 2014 meeting.

Moved/Seconded By: Yates/Connors

1.2 Public Forum

John Isdale - Thames i-SITE

- Working with Council on possible relocation sites.
- There is a proposal in front of Council that Thames i-SITE comes under Destination Coromandel.
- The principal Trustee of Destination Coromandel is invited to the next Thames i-SITE committee meeting.
- Co-location with Destination Coromandel is an option.
- The financials are in order and the current rent is low.
- Moving into a new building that incurs higher rent will have an effect on the financials.
- The manager of the i-SITE is confirming whether providing the driver licencing services makes economic sense for them.
- The Automobile Association pay for the service to be provided and it could be clipped on to any other business.

Resolved

That the Thames Community Board:

1. Receives the speaker in public forum.

Moved/Seconded By: Goudie/Yates

1.3 Items not on the Agenda

There were no items not on the agenda.

1.4 Conflict of Interest

The Chairperson invited notice from members of:

1. Any interests that may create a conflict with their role as an elected member relating to the minutes item(s) for the meeting; and
2. Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

The following interests were declared:

SA Goudie

5.2 Further Submissions - Proposed District Plan

Moved/Seconded By: Peters/Connors

1.5 5 May 2014 and 16 May 2014 - Thames Community Board Minutes for Confirmation

As per Council's Standing Orders, the Thames Community Board, must confirm the Minutes of its previous meetings.

Resolved

That the Thames Community Board:

1. Confirms the following Minutes:
Thames Community Board Minutes - 5 May 2014
Thames Community Board Minutes - 16 May 2014

Moved/Seconded By: Connors/Simpson

1.6 2 May 2014 and 16 May 2014 - Thames Community Board Workshops Summarised Notes

To provide the summary notes of the workshops held on 2 May 2014 and 16 May 2014 to the Thames Community Board for its confirmation.

Resolved

That the Thames Community Board:

1. Receives the summary notes of the Thames Community Board Workshops held on 2 May 2014 and 16 May 2014.

Moved/Seconded By: Simpson/Connors

2 Governance

No items received.

3 Local Activities: Policy/Levels of Service Operational

3.1 Thames Skate Park Project

Simon Stephens, Programme Manager, presented the Thames Skate Park Business Case for Thames Community Board approval.

Key Discussion Points

- The Business Case was tabled.
- Acknowledged in the Business Case that the budget is based on estimates (page 15).
- Contractor risk is now explicit in the Business Case (page 15).
- The Skate Park can technically be built around the current public toilet, but it is not ideal. Relocation of the toilet and conditional approval of the site confirmed in writing to be funded from the public convenience budget, not the Thames Skate Park budget.
- Consultation has started with Ngati Maru.

Resolved

That the Thames Community Board:

1. Receives the report.
2. Approves the selective procurement strategy for Premium Skate Park Designs outside of standard procurement policy for a good or service of this value (\$151,000); and
3. Approves progress to obtainment of design and resource consent at an expected cost of \$35,000.
4. Approval for funding of construction phase to remain conditional upon meeting both the community fundraising target of \$35,000 and external fundraising target of \$105,000.

Moved/Seconded By: Connors/Yates

4 District Activities: Local Input Policy/Levels of Service

4.1 2014-15 Local Roothing Project Definitions - Thames

For the Community Board to approve the local roading project definitions for the 2014/15 financial year and also confirm the footpath construction programme and streetlight installation programme for 2014/15.

Key Discussion Points

- The Board have requested that the information be presented in a clearer format and that projects are grouped by Ward. This was noted by the Chief Executive who undertook to work on a solution to suit all the Boards.

Resolved

That the Thames Community Board:

1. Receives the report.
2. Delegates authority to Councillor Connors, Member Simpson and Member Yates to identify and approve the projects to be undertaken in Footpath Construction/Rehabilitation and Street Light Renewal/Improvements for the 2014/2015 within the following budgets:

	Budget
Thames - Footpath Rehabilitation	\$28,000
Thames - Footpath Construction	\$71,399
Thames - Street Light Renewal	\$11,349
Thames - Street Light Improvements	\$10,984

3. Approves the following 2014/2015 project definitions:

	Budget
Thames - Rhodes Park Entrance Improvements	\$15,000
Thames - Street Furniture Renewals	\$ 5,000

Moved/Seconded By: Goudie/Connors

4.2 1 July 2014 to 30 June 2017 Reserve Concessions

To review and issue licenses to concessionaries to operate commercial activities on or over Council reserves and beaches in the Thames area for a term of three years from 1 July 2014 to 30 June 2017 with annual fee reviews.

Key Discussion Points

- The Group Manager Community Environment confirms that there have been no reported issues with Cockle Doodle Doo Loo.

Resolved

That the Thames Community Board:

1. Receives the report.
2. Recommends approval and licences issued for the concessionaires to operate

commercial activities on or over Council beaches and reserves for a three year term from 1 July 2014 to 30 June 2017 as listed below:

Expression Of Interest for Commercial Concessions April 2014					
Concessionaire	Business	Area / Reserve	Ward	RMP / Bylaw	Comment
Dave Clark 258 Tapu Coroglen Road Rd, Thames	Cockle Doodle Doo Loo	Tapu Beach Reserve	Thames	Cat A - no limit	Fee: \$358.00
Rebekah Burn 119 Pepe Road Tairua 3508		Kuranui Bay	Thames		Fee: \$358.00

Moved/Seconded By: Connors/Yates

4.3 Enforcement of Boat Trailer Registrations and Warrants of Fitness by Council Enforcement Officers

This report is to put forward a request from the New Zealand Police, for Council Enforcement Officers to undertake enforcement of boat trailer registrations and warrants of fitness in all Community Board areas.

Key Discussion Points

- Concern was raised about Council assuming the role of the Police.
- It was suggested that joint operations between the Council and the Police could be considered.

Resolved

That the Thames Community Board:

1. Receives the report.
2. Supports the Police request for an increased service level of enforcement of boat trailers in the Thames area.

Moved/Seconded By: Connors/French
 Against - Goudie

5 District Activities

5.1 2014-15 District Roding Project Definitions - Thames

To provide the district roading project definitions for the 2014/15 financial year for the Community Boards information.

Key Discussion Points

- Noted that the Waikawau Bridges are on the eastern seaboard.

Resolved

That the Thames Community Board:

1. Receives the report.
2. Received the following district roading project definitions:

	Budget
District - Minor Safety Projects	\$ 454,009
District - Unsealed Road Wearing Course Replacement	\$ 650,000
District - Unsealed Road Base course Replacement	\$ 300,000
District - Area Wide Pavement Treatment	\$1,500,000
District - Thin AC Surfacing	\$ 500,000
District - Maintenance Chip seals	\$1,300,000
District - Waikawau No.3 Bridge Replacement (Eastern seaboard)	\$ 165,220
District - Waikawau No.4 Bridge Replacement (Eastern seaboard)	\$ 132,000
District - Seal Widening	\$ 165,000
District - Road Legalisation	\$ 50,000
District - Dust Sealing	\$ 147,543
District - Traffic Services Renewals	\$ 145,000
District - Major Drainage (Drainage Renewals)	\$ 600,000
District - Bridge Component Replacement	\$ 211,001
District - Tairua - Manaia Road Causeway	\$ 620,000
District - Puketui Valley Road Dust seal	\$ 24,971
District - Preventive Maintenance	\$ 184,429

Moved/Seconded By: Goudie/Simpson

5.2 Further Submissions - Proposed District Plan

The purpose of this report is to advise the Thames Community Board of the further submission phase (30 May - 16 June 2014) in the Thames-Coromandel District Plan review project.

Resolved

That the Thames Community Board:

1. Receives the report.
2. Delegates to the Area Manager and Chairperson the authority to lodge further submissions on the proposed Thames-Coromandel District Plan, to be lodged prior to 5pm on 16 June 2014

Moved/Seconded By: Connors/Simpson

6 Reports

6.1 Area Manager Update to Thames Community Board

To provide an update on any matters related/relevant to the Thames Community Board not covered by the reports received at each meeting.

Key Discussion Points

- Area Managers report tabled.
- Coromandel workstreams not included but that is work that the Area Office also has to undertake.
- Proposing to call an extra ordinary Thames Community Board meeting to get the Boards approval of the Thames Sports Facilities Project prior to the report going to Council on 25 June 2014.
- There will be media coverage of the Hauraki Terrace Playground project 'opening'.
- It is expected that there will be a Lotteries application in August 2014 for the Kaiaua to Kopu leg of the Hauraki Rail Trail.
- Suggested that a public launch of Thames Connect would be an opportunity to ensure people know about it and are encouraged to use it.
- The review of the Reserve Management Plans won't commence until there is enough resource to keep it running, which is likely to mean a September 2014 start. Expecting a higher level of interest from Iwi as a result of Treaty Settlements.
- A peer review on the differing engineering reports on the old Kopu Bridge has been undertaken and a report is going to Council's 25 June meeting.

Resolved

That the Thames Community Board:

1. Receives the report.

Moved/Seconded By: Simpson/Connors

6.2 Thames Community Board Work Programme Quarterly Update

To provide the Thames Community Board with the updated Work Programme.

Key Discussion Points

- District Transportation - Hauraki Rail Trail - there is not a big cost incurred in having to redesign the sign to the new standard as original had not yet been fabricated.
- Community Spaces - Thames Furniture and Fittings - the amount of chairs purchased was based on budget available and the colour could not be matched to current stock.
- Community Spaces - Public Conveniences - suggested that the Thames Historical Museum could make its toilets available to the public in Grahamstown until the future of the Placemakers site is decided.

Resolved

That the Thames Community Board:

1. Receives the report.

Moved/Seconded By: Connors/Simpson

6.3 June 2014 - Thames Community Board Non-notified Resource Consent Schedule

To inform the Community Board of resource consent applications that are referred to it.

Resolved

That the Thames Community Board:

1. Receives the report.

Moved/Seconded By: Goudie/Connors

6.4 June 2014 - Thames Community Board Action Schedule

To provide an update on the Thames Community Board Action Schedule.

Key Discussion Points

- Thames War Memorial Civic Centre - expression of interest on management of the facility to be delayed until decision is made regarding the i-SITE relocation.
- Tararu Cultural Centre Management Committee - Draft Terms of Reference provided to the District Plan Manager and Area Manager for comment.
- Leasing 200A Mary Street - The interested party is reassessing their accommodation needs.
- Thames Citizens Band Hall - Area Manager and Councillor Connors investigating the future of the building including what works need to be carried out on the roof.
- WINTEC Building - The way forward regarding addressing the remedial work on the building will be finalised within the next few months.
- Annual Gold Rush Market - Community Development Officer will follow up on the potential reconfiguration of the market after Rotary's July meeting.
- Sister City Misaki Town - Community Development Officer to set up a meeting with Member Yates and Eriko McLean from Evakona Education, Thames regarding using her as a resource as she visits the Misaki Town area regularly. A couple of students are being sent from Thames High School to Greys College in Bloemfontein for a 6 week period as an exchange trial.

Resolved

That the Thames Community Board:

1. Receives the report.

Moved/Seconded By: Connors/Simpson

6.5 Thames Community Board Elected Members Reports - June 2014 Update

To receive an update from the members of the Thames Community Board on activities since the 5 May 2014 meeting.

Key Discussion Points

- PL French
Security cameras - Attended a meeting at Toyota to view their recently installed security camera system. The Police have confirmed that they will be able to house the monitors. The Trust that did look after the cameras no longer exists therefore a discussion needs to be had about the whether the Board is actually/or wants to be responsible for the cameras.

Date	Meeting/Event/Issue	Comments
09 April	Council Meeting	Setting KPI's for 2014-2015 year
	Chief Executive Liaison Meeting	
10 April	Area Managers Catch-up	Review of CB model and assessment of progress/areas for improvement.
11 April	Thames CB Workshop	Sports Facilities Update
	CDO and CB	Thames Security Camera discussions
14 April	Marion Smith	Civil Defence Capability Assessment for District
15-16 April	Hamilton High Court	Judicial Review re Freedom Camping Bylaw
25 April	ANZAC Day	Dawn Parade and 10am Parade
29 April	Leigh Robcke and Opus Rep	Old Kopu Bridge update re Save Bridge Committee
01 May	Annual Plan	Public Hearings at Thames
28 April	Annual Plan	Public Hearings at Whitianga
5 May	Thames Community Board meeting	Routine
09 May	CDEM Assessment Team	Capability Assessment interview. Re District Civil Defence
08 May	Thames Community Board Grahamstown Hall	Workshop re Thames Cultural Hub 'Its not Ok' campaign discussions
12 May	Council Staff Annual Plan	Update re Te Puru Campground SUIPs Deliberations
13 May	Project Control Group	Coromandel Harbour Facilities
14 May	Coromandel Rescue Helicopter	Annual update on Activities on Peninsula
16 May	Rex Geary	Vintage Car Club re Heritage Week rally
	Staff	Kopu Business Plan
	Matthew Cooper	Sport Waikato Regional Sports Facilities Audit

	Thames Community Board	Workshop and Meeting re Freedom Camping Bylaw.
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- LG Yates
Security cameras - Attended a meeting at Toyota to view their recently installed security camera system.

- DR Connors

Date	Meeting/Event/Issue	Comments
8 May	Conference Call – IT Hub	
8 May	It's not OK meeting	Now has local flavour (Aroha in Action – Violence Free Thames) and working group. Campaign launch due in November.
9 May	Quiz Night Fire Brigade	Fundraised over \$1,400 for Leukaemia and Blood Cancer research
12 May	Annual Plan deliberations	
15 May	Arts Festival Public Meeting	Good support for this year's theme – Steam Punk and new events/workshops
16 May	Freedom Camping Workshop/Meeting	Recommendations to draft bylaw
	Arts Festival Committee Meeting	Developing inaugural Steam Punk dance party event at Bella St Pumphouse
	Public Meeting with Destination Coromandel Board of Trustees	Need for better communication re: possible changes in 2015 for Thames i-SITE. Brent Page apologised for their premature press release.
	SKAR exhibition launch	Great anti-bullying campaign supported by local 'champions' as part of Youth Week.
19 May	TCDC Community Services Awards deliberations	Some good quality candidates. Nice to acknowledge some of our many volunteers in the region.
19 May	Industrial Training Graduation	
20 May	T'Art Up Thames meeting	
20 May	Economic Development Committee meeting	
21 May	Council Meeting	
21 May	Thames High School BOT meeting	
23 May	Creative Communities District Assessment Committee meeting	
26 May	Disability Stakeholders Forum	
29 May	Judicial Committee meeting	
	Aroha in Action – Violence Free Thames meeting	
4 June	TCB workshop	
	Heritage Hauraki Coromandel group	
	Totally Thames meeting	

Resolved

That the Thames Community Board:

1. Receives the report.

Moved/Seconded By: Simpson/Goudie

Meeting Closed at 11.01am

The foregoing Minutes were certified as being a true and correct record of the meeting of the Thames Community Board held on 9 June 2014.

Chairperson _____ **Date** _____