

Rates Remission Application



Section 6: Community, sporting and other non-profit organisations

1. Download and open this form in your PDF reader (eg Adobe Acrobat). 2. Fill it in and save. 3. Press 'Submit Form'. Your email application (eg Gmail) will open with the form attached and the email pre-addressed to TCDC. If not, attach the form to an email to customer.services@tcdc.govt.nz. 4. You will receive a reply saying the form has been submitted.

To be considered for a rates remission in accordance with Section 6 of Council's Rates Remission Policy, please complete the following form:

50% - Privately owned property 100% - TCDC owned property

About the applicant:

Name of organisation	
Contact	Position
Email address	Postal address
Contact phone	
Alternate phone	

About the organisation:

Type: Community Not for profit Sporting Not for profit

Description of activity (briefly describe the group's activity):

Property location details:

Assessment number
Address

If the property is leased from TCDC, please confirm what type of lease below:

Ground Building Both

Checklist:

Please ensure the following information accompany your application:

Financial Accounts or Annual Report for the previous Financial Year

Please note that more information may be requested by the officer processing the application

Acknowledgement of Policy:

I have read and understand Section 6 of Council's Rates Remission Policy (attached on page 3)

Privacy:

In signing this form, I acknowledge that the information collected and provided in this application is for the purpose of processing the application and may be published or discussed in public meetings of Council in accordance with the Local Government Information and Meetings Act 1987 and the Privacy Act 2020. I understand I have the right to contact the Council at any time to raise any concerns with this potential publication and/or cancel my application.

Applicant Signature

Date (DD/MM/YYYY)

**Office
use only**

APPLICATION RECEIVED:

ASSESSED:

OUTCOME:

COMMUNITY BOARD / AUDIT:

Rates Remission Policy Section 6: Community, sporting and other non-profit organisations

Objective

To facilitate the on-going provision of non-commercial community services and non-commercial recreational opportunities for the residents of Thames-Coromandel District.

The purpose of granting rates remission to an organisation is to:

- assist the organisation's survival; and
- make membership of the organisation more accessible to the general public, particularly disadvantaged groups. These include children, youth, young families, aged people, and economically disadvantaged people.

Policy statement

- Rates remissions under this policy will be administered annually on receipt of a written application and may be made for a multi-year term to a maximum of three years with the exception of a remission under the extreme financial hardship criteria. Council may remit rates where the application meets the following criteria:
- the ratepayer, or lessee, is an organisation of persons whether incorporated or not; and
- the rating unit, or division of a rating unit is leased by the applicant for a period of no less than one year and the applicant is liable for the payment of the rates under the property's lease agreement; and
- the rating unit, or division of a rating unit, is used exclusively or principally for sporting, recreation, art, or community purposes except for galloping races, harness races, or greyhound races.

The policy does not apply to organisations;

- operating for private pecuniary profit, or whose main source of income is from trading activities and
- whose primary purpose is to address the needs of adult members (over 18 years) for entertainment or social interaction, or who engage in recreational, sporting, or community services as a secondary purpose only.
- classed as 50% non-rateable under Schedule 1 Part 2 of the LGRA.

The Council may remit up to 50% of the General Rate, the Uniform Annual General Charge and targeted rates with the exception of targeted rates for water, wastewater, solid waste, and loan charges. The Council may remit up to 100% of the General Rate, the Uniform Annual General Charge and targeted rates with the exception of targeted rates for water, wastewater and solid waste for organisations occupying a rating unit owned by Council under a lease agreement.

Council may use its discretion to apply a full or part remission of all rates to assist with the survival of an organisation that meets the criteria for a remission under this policy experiencing extreme financial hardship. Appropriate evidence will be required and a full or part remission will be considered on a case by case basis.

Each application will be considered on its merits, and provision of rates support in any year does not set a precedent for similar level of support in future years.

Applicants requesting a remission for extreme financial hardship must include the following documents in support of their application:

- a statement of objectives; and
- financial accounts or annual report for the previous financial year; and
- information on activities and programmes and;
- details of membership.

Delegations

Decisions for remission of rates for community, sporting, and other non-profit organisations are delegated to:

Delegate	Type of remission under this policy
Rates Manager and Finance Manager	Up to 50% of General Rate, UAGC, and targeted rates except for water, wastewater, solid waste and loan charge targeted rates.
Relevant Community Board	Up to 100% of General Rate, UAGC, and targeted rates except for water, wastewater, solid waste and loan charge targeted rates.
Audit and Risk Committee	Full or part remission (all rates) for extreme financial hardship.